

themediacentre

exhibition **guide**

About

The Media Centre's public exhibition programme aims to bring culture and vibrancy to the town centre by providing a free-to-use space for local artists. We have been championing creativity since our start in 1995, and we want to continue this well into the future.

The Media Centre uses hanging wire and adjustable J hooks so the installation process is easy to navigate. We are unable to help assist with the installation of any works and artists must be responsible for all curation and technical execution. We recommend that you bring an additional person to help on the day of installation.

We restrict the use of mounting materials other than the hook system in place. If you have 3D works you would like to hang, please contact The Media Centre prior to your installation date to see if this is something that can be safely hung without damage. Other 3D works such as free standing sculptures may be possible to use however they are restricted from high traffic areas. If you would like to discuss the possibility of displaying sculptural works please contact us. Creative Media Centres cannot be held responsible for any loss or damage to installed artworks on display and we encourage all exhibitors to have insurance in place.

A run time of 6 weeks will be given for the exhibition, including installation and take down. Ideally, exhibitions are installed on the first Monday and taken down on the last Friday, however, we understand that artists may have other commitments where it is not always possible to deliver on these days. In the event of other circumstances, the 6-week time frame must remain in place as these allotted slots are in effect for future exhibitions. Artists must aim to install/de-install the exhibition at their earliest convenience.

Artists are encouraged to promote the exhibition through their social media networks. The Media Centre logo must be used in any promotional materials and is available upon request. Any costs associated with the design, production and direct costs of distribution of promotion materials are the artist's responsibility.

The Media Centre will promote the exhibition to the best of its ability through internal mailing lists, social media networks, website and potential PR campaigns. It is the artist's responsibility to share information with The Media Centre regarding an artist's profile, exhibition title/description and any digital networks so we can accurately represent you and your work. If you have any questions please contact us on 01484 483000 or email nfo@themediacentre.org.





Wall 1

Street facing showcase wall to rear of space
Dimensions: 154cm x 186cm



Wall 2

Side wall to left of main feature wall
Dimensions: 239cm x 266cm



Wall 3

Main feature wall
Dimensions: 267cm x 563cm

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